

Greensboro Free Library Trustee Meeting
May 29, 2018
meeting minutes

Present:

TRUSTEES: Hal Gray, Carol Reynolds, Lise Armstrong, Stephanie Thomson, Virginia Lapierre

ALTERNATES: John Miller, Rosann Hickey-Cook, Donna Jenckes

ABSENT: Becky Arnold

LIBRARIANS: Mary Metcalf, Debbie Kasper, Emily Purdy

* Meeting called to order at 4 pm

* Acknowledgements: Hal welcomed Mary back from her various hiking trips and offered sympathy and condolences regarding the relatives of various Board members. He also recognized the long service to the library of Donna Jenckes as she moves from a regular Trustee to an alternate Trustee.

* Minutes of 4/24/18 were approved as distributed

* Librarian's Report: New book order to be submitted. Carpets to be cleaned at the end of June. High speed internet access still pending. Debbie proposed that her summer hours (July and August) be reduced to 3 days. The remaining 2 days would be covered by Mackenna Lapierre at a reduced cost to be determined.

* Youth Librarian's Report: The summer schedule is in place. Intentional damage to the book box in the Bend was discussed. Thanks extended to the Lapierre family for offering to fix it. Emily will contact Restorative Justice for suggestions. The past month served 90 children/ 60 adults. With the Lakeview Union visit, the numbers were 160 children/ 68 adults. A collaborative effort with WonderArts will allow for a technology class to be offered for adults at the library.

* The spring newsletter is ready for mailing. Thanks extended to those who worked on it.

* Upcoming Turrell Fund meeting in mid- June. A team from the library may attend.

* The summer raffle is still collecting donations. Ticket sales can begin for an opening drawing on July 7.

* Treasurer's Report was distributed for review and discussion. Highlights included the septic system, stock market change and heating oil expense. Our pre-buy ran out in March. Lise, Donna and Gary Circosta will work to create a system for bookkeeping and develop a plan for auditing allowing for checks and balances resulting in improved accounting control.

* Chairman's Report: The septic system bill will be reviewed and submitted to the Town for reimbursement. Revisions made to the task calendar include fall newsletter to be sent out in November, not September, the Greensboro Association grant proposal is due in May, the Turrell Fund grant proposal is due in August, the submission for the Greensboro Association's green sheet of summer events is due in May, Trustee notes to be written for the newsletter in October, elevator maintenance

may occur in May with a two-stage inspection in June and July, carpet cleaning occurs in June, e-rate grant work begins for a March submission in January.

* Volunteers are needed for Mondays and Wednesdays as the library transitions to its summer hours. Hal will research community service requirements in hopes of offering times to teenagers. Debbie and Virginia will offer a training/recruitment session in mid-June.

* Hal, Lise and Stephanie will focus on the GFL's By-Laws for the June meeting.

* John Miller distributed the updated/revised strategic plan for feedback and review. For the June board meeting, Trustees will be focusing on the big goals as outlined.

* Emily and Virginia have plans to organize kids' book discussion groups. Ideas and suggestions are requested and encouraged.

* Hal will check to see if local schools have summer book reading lists.

Adjourn at 5:42

Submitted by Carol Reynolds