

Greensboro Free Library  
Board of Trustees Meeting  
August 27, 2019

Present: Hal Gray, Lise Armstrong, Becky Arnold, Stephanie Thomson, Virginia Lapierre, John Miller, Donna Jenckes, Mary Metcalf, Debbie Kasper, Emily Purdy  
Absent: Carol Reynolds, Rosann Hickey Cook

Hal called the meeting to order at 4:01pm.

Revisions to the agenda include talking about our fuel oil pre-buy and mentioning a “wish list” for fundraising/donation priorities.

The July 30 meeting minutes were accepted as distributed.

Librarian’s Report: Mary reported that Kim Greaves contacted her to inform her that our phone bill from Consolidated Communications (CC) was over \$1,000. Mary talked with Regina at CC who acknowledged that the bill was CC’s mistake and corrected the error. During this conversation, Mary was reminded of Greensboro Free Library’s (GFL) commitment to certifying our compliance with the Child Internet Protection Act (CIPA) as part of the requirements for receiving our Universal Service Administration Company (USAC) grant. Mary worked with Tom Anastasio to ensure that GFL was compliant with these requirements and has actually completed the necessary certification steps for the next three years! Part of this involved using only Firefox browser on our library computers. Mary then circulated our updated GFL’s new proposed CIPA policy and the Board plans to vote on it at our next meeting.

Children’s Librarian’s Report: After wrapping up a summer of amazing children’s programming, Emily is taking Tuesday, September 3 off from the homeschool group to rest and regroup for the fall program season. Before that, though, she is helping to host a Homeschool Resource Share here at GFL this Friday, August 30 at 7:00 pm. Emily is looking for more volunteers for the “First Saturday” reading program and has also started to work on her librarian certification.

Fund-raising Report: Becky would like to have a small committee brainstorm ideas for a list of items or projects that are needed at GFL which we could then use to approach donors for specific asks. This list would need to be prioritized. Such a list could include such needs such as interior painting, faucet repair, window replacement, new signs and sandwich boards, bathroom floor tile, and more. Donna and Mary will contribute ideas to this list. Becky then reported that our Summer Raffle total was up slightly from last year. Yeah! Hal thanked Carol for coordinating the event. Finally, it is time to start thinking about the fall newsletter. Becky and Virginia will begin collaborating on this.

Ex-officio Treasurer’s Report: The Board expressed thanks to Donna once again for her thorough and informative financial reports. Donna highlighted that replacing the upstairs windows created a deficit in allocated amount for repairs. It was mentioned that GFL received a grant for the Association of Rural and Small Libraries (ARSL) conference that is being held in Burlington next week. Virginia will be representing GFL at this 3-day conference. Any unused

money from this grant will be used to purchase books as is stipulated in the grant form. Donna presented information on the heating oil pre-buy that she has negotiated from our oil supplier. The price is competitive, and the Board unanimously approved the purchase.

Chairman's Report: Hal is still pursuing leads for a person to bid on the exterior painting that we hope to get finished by early next spring. He also expressed a need to be persistent in working with the contractor to finish the exits. Hal mentioned his visit to the Select Board meeting to discuss the issues of parking. The issues remain and need to be addressed with a long-term view of our community and its needs.

Old/New Business:

- Lara Keenan invited GFL Trustees to Lyndonville on October 12 from 9-12 for a Library Trustee meeting. Board members must register if they intend to go.
- Maya McCoy does want to help with our website review when she gets home in mid-September from a trip she is on. Becky will help set up a date when she can meet with Board members.
- The Volunteer Recognition is set for Thursday, September 5 from 4-5 in the book sale room upstairs at GFL. Cookies and lemonade will be served. Board members will help provide the food.

Motion to adjourn was made, received and voted on at 5:38 pm.

Respectfully Submitted,  
Virginia Lapierre