

Greensboro Free Library  
April 28, 2020  
Trustee Meeting via Zoom

Present: Becky Arnold, Carol Reynolds, Renee Circosta, Rosann Hickey, Hal Gray, Lise Armstrong, Donna Jenckes, John Miller, Jennifer Lucas, Paula Davidson, Caitlyn Beauregard, Emily Purdy, Mary Metcalf, Mike Metcalf

Absent: Virginia Lapierre

1. Meeting called to order at 4:04 with a few technical difficulties
2. Revisions to the Agenda to include Hardwick Gazette articles
3. Minutes of 3/31/20 meeting were accepted as distributed with a revision to reflect Donna being voted in as Treasurer. Jennifer's appointment will be determined.
4. Librarian's Report: The upcoming curbside service plan was discussed and reviewed. The availability of the program will be advertised in the community. Carol asked that no book sale donations be accepted at this time. Mary will see that Paula has access to the library's recently approved strategic plan.
5. Youth Librarian's Report- no discussion was needed
6. Treasurer's Report: Thanks were extended to Donna for all of the reports sent to the Trustees via email. The library's investments reflect the plummet of the stock market- Jennifer shared that they have improved in the last month. The employee manual was distributed for review and comment. A change with Emily's and Paula's sick leave was mentioned. Within the next two weeks, Trustees should send any feedback to Donna. Jennifer shared concern over annual leave. This discussion will be finalized at next month's meeting. Federal relief programs were discussed and it was agreed that they are not needed at this time. Further discussion will occur at our next meeting.
7. Fundraising: The summer raffle has been cancelled. The goal is to have a Spring Newsletter ready for mailing by the end of May.
8. Chair's Report: Mary will create a prioritized to-do list for building needs. Exterior painting was discussed along with the need for the South Exit to be completed. Mike Metcalf met with Jeff Montgomery and Peter Romans to review the exterior painting needs. Becky moved to accept Mike's proposal to install vinyl on the back and north side of the building as part of the exterior painting project to begin in mid-May. Renee seconded. The motion carried. Historic preservation concerns were discussed along with the need to contact the Altman's- Becky will pursue that.
9. Greensboro Gazette articles- Hal and Rosann will discuss these. Paula will submit an article detailing our upcoming curb service availability.

Adjourned at 5:41