

Greensboro Free Library  
Minutes – Board of Trustees Meeting via Zoom  
Tuesday, May 26, 2020

Present: Becky Arnold, Virginia Lapierre, Carol Reynolds, Lise Armstrong, Renee Circosta, Hal Gray, John Miller, Rosann Hickey, Donna Jenckes, Jennifer Lucas, Paula Davidson, Emily Purdy, Mary Metcalf

- 1. Call to Order:** Becky called the meeting to order on Zoom at 3:05 p.m.
- 2. Youth Librarian's Report:** Emily reported on her difficulty in planning events, e.g., the possibility of virtual events overwhelming other activities.
- 3. Librarian's Report:**
  - The Assistant Librarian position has become available, and Makenna Lapierre is expected to fill it.
  - Paula does not expect volunteers to be assisting at the library this summer.
  - The three-year E-rate should start July 1.
  - Paula and Mary looked at social distancing options for library patrons.
  - Paula and Becky have discussed getting a Zoom account for the library. The Board voted in favor of such an account, and Becky is to check into this (\$150 per year).
  - Paula reported she is awaiting State guidance on the opening of libraries. In the meantime, she is not planning any in-person programming for the rest of the year.
  - We expect to hear in June about whether the Town will hold a "Funky Fourth" parade.
  - Ken Johnston has discussed providing AARP tax help outside the library under a tent while observing social distancing.
  - Becky noted the possibility of three book discussion meetings, and how they might be conducted outside and/or on Zoom.

**4. Treasurer's Report:**

Becky thanked Donna for her work on an Employee's Manual and a Contractor's Handbook. Donna would like the Board's comments. A committee was formed of Donna, Jennifer, Paula and Becky, and is to meet Thursdays at 3:00 p.m. via in-person and Zoom.

Donna reported the library's Vanguard investment had made up half of its loss since the end of March. Donna proposed a heating oil pre-buy of \$1.799 per gallon (not including taxes) for the 2020 – 2021 heating season. The Board voted its approval.

**5. Fundraising:**

Becky has started the spring newsletter and hopes to send it in June. Carol and Virginia have discussed a version of Bingo for the newsletter. Because of Covid-19, we will not be doing the raffle.

**6. Chairwoman's Report:**

- Becky reported with thanks that Mary and Mike Metcalf have toured the library and identified various maintenance requirements, Becky will chair a committee, including Mary, Lisa, and Renee, with Hal's input, to list priorities.
- Jeff Montgomery is to start painting the Cuthbertson exterior portion of the library on June 1. Mike has agreed to monitor this activity.

**7. Old/New Business:**

- Rosann would like to volunteer anywhere she could be useful, and has agreed to write book reviews for the Hardwick Gazette. Paula is to give her some book titles.
- Virginia and Becky discussed briefly the formation of a Friends of the Library group.
- The annual June Turrell Fund Conference has been cancelled.
- Hal reported on the publication of Pollage, the booklet of poems by Phyllis Larrabee and collages by Gina Jenkins.
- There was a brief discussion about holding a book sale. In light of possible Covid-19 risks, Paula is to check with the State.

**8. Adjournment:** The meeting was adjourned at 4:30 p.m.

Respectfully submitted by Hal Gray and Carol Reynolds