

Greensboro Free Library Trustee Meeting

June 30, 2020 via Zoom

Minutes

Present: Becky Arnold, Virginia Lapierre, Lise Armstrong, Carol Reynolds, Hal Gray, Renee Circosta, John Miller, Rosann Hickey, Donna Jenckes, Jennifer Lucas, Paula Davidson, Emily Purdy

1. Meeting called to order at 3:07
2. Revisions to the agenda- none
3. Minutes of 5/26 were distributed via email. Hal moved to accept them as written. Lise seconded. Motion passed.
4. Librarian's Report with Paula: Changes have been made both in and outside of the library. Hours for the summer have been revised- Wednesday and Saturday will be the days the library is closed. The cost of repainting the sign is being explored. Up to \$100 was approved to spend on a new sign. Rosann will pursue signage possibilities through Wonder Arts and Spark. Paula needs volunteers to pick up and drop off ILL books in Hardwick. Hand sanitizer will be arriving in cooperation from Jasper Hill, Hill Farmstead and Vermont Natural Coatings. Paula referenced the Realm Project Research with regard to books and Covid. Trustees are encouraged to review the information about Canopy- a service similar to Netflix with an anticipated expense of \$800 a year. Questions to consider: How best to fund it? Set patron limits? Renee offered a tutorial on the use of the newly created Google Docs and shared documents. Thanks were extended to Paula for her work during this time. Mackenna Lapierre was also applauded as a great asset to the library.
5. Youth Librarian's Report with Emily: A report was distributed via email. The development of kits on a wide variety of topics was shared. Modern Times Theater event will be able to accommodate up to 30 people outside. Emily spoke of a Youth Team for both support and ideas.
6. Treasurer's Report: Thanks were extended to Donna for her work on the financial reports, the employee manual and the policies and procedures. The employee handbook is close to completion. Elevator inspection is scheduled for early August. Painting and exterior work discussion- waiting for John Hunt's bill. The employee handbook will be distributed for review and feedback. Small task expenditures- authorization of up to \$100- will be included in the procedure document.
7. Fundraising Report: Newsletters are ready for mailing. Thanks were extended to all involved in that process.
8. Ramp Proposal: Jeff Montgomery suggests we close in the ramp to the height of the handrail. Estimated project expense: \$3100. Town allocation money is available. Becky moved to accept Jeff Montgomery's estimate/proposal and proceed with the project. Mike Metcalf has offered to do the painting. Virginia seconded the motion. Motion passed.

9. Wish List discussion: Trustees were asked to review the facilities wish list document that was recently sent out. Book sale discussion focused on how best to handle the growing collection of discarded books.

Meeting adjourned at 5:00.

Respectfully submitted,

Carol Reynolds