

Greensboro Free Library Trustee Meeting Minutes

Tuesday, December 1, 2020

Via Zoom

Present: Becky Arnold, Carol Reynolds, Virginia Lapierre, Lise Armstrong, Hal Gray, Renee Circosta, John Miller, Donna Jenckes, Paula Davidson, Emily Purdy

Absent: Rosann Hickey

1. Call meeting to order at 3:05.
2. Minutes were approved with clarification. Discussed were budget submission to the selectmen and a narrative for the Town Report to be completed by Paula. Hal moved to approve the minutes of the October meeting. Lise seconded. So passed.
3. Youth Librarian's Report: Celebrated the many good things going on.
4. Librarian's Report: The air purifier arrived and will be put in an appropriate place. Contact tracing is happening as recommended. Snow removal discussion was held. Paula will work on a job description detailing exactly what we are looking for. Elevator issue was discussed. Lindsey Perry, a previous gallery exhibitor, donated 2 of her newly released alphabet board books to the library. Facebook posts were complimented along with the book sale efforts.
5. Treasurer's Report: Thanks were extended to Donna who has submitted her resignation, but is willing to continue the role until a replacement can be found. A treasurer/bookkeeper split was discussed. The board came to a consensus to explore the hiring of a paid bookkeeper with funds to come from non-endowment resources. Donna will prepare a task list for reference for both the treasurer and the bookkeeper roles.
6. Newsletter update: Becky described the newsletter and new format as great and reported that most of the mailings were complete and gifts were beginning to come in.
7. Facilities update: It is hoped that the handy-man role will soon be filled. An overpayment of \$700 in an invoice to the town for exterior painting is being reviewed. A re-direction of specific purpose gifts was discussed as the need may no longer exist. Ken Johnston has been working on the fireplace and suggests that an on/off switch be installed.
8. Capital Request: Following discussion, Becky moved to submit a capital request of \$2500 to the Town for roof painting to accompany the operating request of \$25,000. Virginia seconded. So Passed.
9. Trustee vacancies for the upcoming Town meeting: 2 3-year terms and 1 2-year term.
10. December Trustee Meeting is scheduled for 12/19/20.

4:35 Adjournment

Submitted by Carol Reynolds