

Greensboro Free Library  
Trustees' Meeting  
Tuesday, December 28, 2020  
Via Zoom

Present: Becky Arnold, Hal Gray, Lise Armstrong, Renee Circosta, Jennifer Lucas, Donna Jenckes, Virginia Lapierre, Alternates: John Miller, Rosann Hickey Staff Emily Purdy, Paula Davidson.

Meeting was called to order at 3:13.

Agenda was presented & accepted with a few insertions--Chili Dinner, Staff Appreciation Luncheon, Pleasants' Fund Grant-- from Hal.

Minutes of the previous meeting were unanimously approved.

Paula covered the highlights of her Librarian's Report:

- Switchover to new E-book format completed; patrons happy (30+ users)

- Book Club will try format of all reading same book

- Lots of activity as shown by circulation figures

- New (much needed) chair purchased for Librarian

- 40-50 Kanopy users

She would like to update patron lists to reflect more accurately; Jennifer suggested keeping track of dollar cost of each individual reader's borrowing for fund raising incentive.

Emily covered the highlights of the Children's Librarian Report

- Youth Activity Kits & take home crafts

- Ceramic Bell project

- Recorded stories & Music

- Online Choral singing with Maria Karp

- Outdoor Activity- Spiral of Lights

- Science programs to come

Becky noted that the Greensboro Association particularly appreciated our programming.

The Bag of Books Sale was much appreciated this year; kudos to Renee & Carol on organizing it; also to Mike Metcalf for new shelves upstairs.

Donna presented the financial report for the year to date. She noted that a few figures will need to be adjusted by the end of the year--last minute donations, etc. (Paula reported that we had received about \$ 2000 in the most recent round of donations) Although we did not have the Raffle fundraiser, responses to the annual appeal have been generous, largely making up the loss. Covid closing & personnel restrictions also saved some money. Paula was congratulated for making things work so well with reduced staff.

The possibility of having the annual Chili Dinner fundraiser was discussed. Since we cannot gather, some form of take-out would have to be decided. Virginia suggested we still try to do some form of online entertainment. A sub-committee was formed to plan further; Becky Virginia & Rosann will work on this.

Trustees retiring this year will be Lise, Hal & Renee. Becky & Virginia will work on recruiting replacements.

It's time for the Librarian's annual review; Carol will circulate a form on which all trustees will make their comments; please reply promptly. Becky or Carol will go over the results with Paula.

Ways to better serve existing patrons, and make more, were discussed.

Virginia suggested a survey be circulated. All agreed this is an excellent idea.

Meeting went into executive session to discuss personnel matters at 4:30.

At 5:03, meeting resumed. A motion was made to hire a suitable candidate to do bookkeeping at \$18/hour. It was approved unanimously.

There being no further business, meeting was adjourned at 5:07