

GREENSBORO FREE LIBRARY
July Trustee Meeting- 7/27/21
Minutes

Present: Becky Arnold, Virginia Lapiere, Anthony Acherson, Krissie Ohlrogge, Jennifer Lucas, Emily Purdy, John Miller, Carol Reynolds (via Zoom)

1. Meeting called to order at 3:08.
2. No revisions to the agenda.
3. Minutes of the June meeting were accepted and approved as distributed.
4. Librarian's Report: Paula's report was received by email. Discussion of the statistics provided- circulation numbers notable as compared to years' past. Interlibrary loans are way up- courier system is successful and appreciated. Volunteer slot discussion was held. Upcoming book talk concerns were addressed with regard to covid protocols.
5. Youth Librarian's Report: New outside space being enjoyed by all. Thanks to those who made it possible. Upcoming programming focused on the Tales and Tails theme were presented.
6. Treasurer's Report: Financial reports were received prior to the meeting for review. The finance committee's principles for dealing with the library's funds were reviewed. The proposed principles will be adopted as presented at the August Trustee meeting. In the meantime, the information will be posted on the library's website for community review and feedback.
7. Human Resources Committee: A committee will be formed to meet and discuss recent concerns involving vacation time for employees. At this time, the committee is comprised of Becky, Jennifer and Carol. A review of the handbook will be addressed in an effort to clarify issues.
8. Technology Resources: Virginia strongly advocated for finding a resource to manage our growing technology needs. She will research the current needs and possibilities and report out at our next meeting.
9. Needs Assessment Discussion: Becky brought up the need for parking and meeting room space with a discussion of the next door property. The library's long range plan needs to be reviewed and updated.
10. Facilities Discussion: Jeff Montgomery has worked on the ceiling tiles and has a list of to-do's to address. More tables need to be purchased- Paula is authorized to purchase tables and will present needs at the August meeting.
11. Agendas: A draft of the meeting agenda will be sent out to Trustees a week in advance of the monthly meeting for review and feedback.

Submitted by Carol Reynolds