

## **Greensboro Free Library April Trustee Meeting**

Minutes for 4/26/22

Via Zoom

Present: Virginia Breitmeyer, Anthony Acheson, Beth Meacham, Jennifer Lucas, John Miller, Carol Reynolds, Paula Davidson

1. Meeting called to order @ 3:02
2. No revisions to the agenda
3. Virginia moved to accept the minutes of the 3/29/22 Trustee meeting as circulated. Beth seconded. So passed.
4. **Librarian's Report:** Paula reported the following building fixes- the bathroom faucet and the front door lock. Emily has suggested installing a hook on the bathroom door. A \$500 ARPA grant is expected with the funds being used to broaden the collection focusing on diversity. Mackenna is currently taking a collection development webinar. At least 20 librarians attended the 4/26 VLA sponsored tour of area libraries. Paula hopes to attend an in-person VLA conference in early June. Trustees were encouraged to read Emily's report that was sent out via email.
5. **Treasurer's Report:** Jennifer distributes the financial statements a week or so before the meeting which allows Trustees ample time to review them. The pre-paid fuel renewal is due in May with the price per gallon anticipated to be higher. Donations slowed down in March. The roof painting expenditure will be covered by town capital funds from FY22 and FY23. John and Carol completed an inspection of the library's finances for 2020 and 2021. A \$200 credit appears on the April phone bill from our separation from the town's Centrix system. Janice is willing to continue to help with scanning financial documents as needed. The tax preparer has what is needed to complete the 2021 Form 990. Thanks extended to Donna Jenckes for her help and support. Jennifer and Virginia met with Ellen Celnik, the liaison between the library and the Town, and propose to meet on a quarterly basis to review the finances.
6. **Facilities Update:** Beth is working with a mason on foundation concerns. She suggests that the Selectboard complete a yearly walk-through to thoroughly understand the needs of the building. Virginia will reach out to Laura Hill to discuss landscaping plans.
7. **Strategic Planning:** The first meeting is tentatively scheduled for May 11 from 1-4 assuming Krissie and Tim can meet at that time. Otherwise, the original date of May 4 will be planned for. An in-person format is preferred to begin brainstorming. Prior to the meeting, Trustees will receive the mission statement and the bulleted goals currently found in the handbook. All are encouraged to review the documents and be ready for discussion and dialogue. A follow-up meeting is scheduled for June 8 from 1-4.
8. **Alternate Trustee Vacancies:** One more alternate spot is open. Virginia also reminded Trustees that her terms were up this year. Krissie is also up for

re-election in 2023. Possible suggestions can be submitted to Virginia or Tony. John will look into residency requirements.

9. **Covid Update:** None at this time- the current procedures will remain in place. We continue to err on the side of caution. An emergency meeting can be called if deemed necessary prior to our next meeting. Virginia shared that a patron has suggested that the library offer a “non-masking time”. A small group of patrons has expressed interest in this idea. The board will review the suggestion in the fall.
10. **Bench Donation:** At this time, the donation is on hold.
11. **Spring Newsletter Update:** Virginia hopes to have the newsletter at the printers within the next couple of weeks. A time will be announced to stuff, stamp and mail envelopes.
12. **Next Month’s Meeting:** It is hoped for an in-person component on May 31. Zoom or a hybrid model will be made available.

Adjourn at 4:20.....Moved by Virginia and seconded by Tony. So passed.