

GREENSBORO FREE LIBRARY TRUSTEE MEETING MINUTES

MAY 31, 2022 via Zoom

Present: Virginia Lapierre, Tony Acheson, Tim Breen, Jennifer Lucas, Carol Reynolds, Beth Meacham, Krissie Ohlrogge, Paula Davidson

1. Meeting called to order @ 3:00.
2. No revisions to the agenda.
3. Virginia moved to approve the minutes of the April 26 meeting as distributed. So passed
4. **Librarian's Report:** A detailed report was submitted to the Trustees via e-mail. Updates are as follows-
 - Greensboro Association grant is complete and submitted focusing on summer programming and the library's beautification project
 - Ormsby's Computer Systems will help to make laptops available for patron/home-schooler use thanks to the support of a federal grant. They will also provide technicians to help with the router issue used to count WIFI users.
 - MacKenna is updating the collection development policy. Carol and Krissie agreed to review the policy once it's complete.
 - Jennifer provided clarification on grants and operating expenses.
 - Discussion on a potential private meeting room proposal. Beth has checked with the fire marshal to ensure that this possibility would be okay. Trustees agreed to pursue this independently rather than pursuing a possible funding source. Paula will explore the options further and report back.
 - Emily's youth librarian report was e-mailed for review. Trustees are encouraged to spread the word about upcoming library sponsored events.
5. **Treasurer's Report:** Documents were received for review prior to the meeting. Jennifer reviewed the balance sheet and detailed the finances at this time. The donations are down, but is expected to rise once the newsletter is mailed out. The last of the pre-bought fuel was delivered. A new price for pre-buy will be established in early fall. Fundraising was discussed, specifically legacy giving and a donation box at library events. This will be further addressed at the strategic planning sessions. Tax returns were put on extension- the accountants were unable to meet the May deadline.
6. **Strategic Planning Update:** Next scheduled meeting is on June 8 from 1-3. Trustees were encouraged to review the notes from the last meeting and do their homework. Paula stated that several libraries in the state were beginning a similar process. She expects that advice and support will be given from the state Department of Libraries.
7. **Facilities Update:** Masonry work on the back was fixed. Mike Lapierre has agreed to fix the rear exit roof and deal with a step addition. The staff bathroom continues to be a major need. There are deferred maintenance monies available. Tim moved to allocate funds from deferred maintenance to refurbish the staff bathroom. Krissie seconded. So passed. The Town has the upcoming driveway paving project out for bid.
8. **Alternate Trustee Update:** A good list of candidates exist. This will be addressed further in the strategic planning process.

9. **Covid Procedure Update:** Paula sent out a NYTimes article to read discussing how masks work, mandates do not. Christine Armstrong was contacted- her advice was to continue to require masks within the library itself considering the influx of summer patrons. It was suggested that the library lead by example. This will be revisited again next month.
10. **Spring Newsletter:** It's currently at the printers. Virginia will let Trustees know when the "stuff and stamp" session is ready to occur.
11. **Other Business:**
- The finance review done by Carol and John is complete and was submitted to all Trustees.
 - A suggestion to change the day of the monthly meeting to the 3rd Tuesday of the month was discussed. Tony will review the procedure to accomplish this and draft a proposal for the next meeting.
 - Tim asked that Trustees begin to think about community censorship of books for the library. How might this be addressed?

12. **Adjourned.**

Submitted by Carol Reynolds