

Greensboro Free Library Trustee Meeting
Minutes for June 28, 2022

Present: Virginia Lapierre, Tony Acheson, Carol Reynolds, Beth Meachem, Timothy Breen, Jennifer Lucas, Paula Davidson

1. Meeting called to order @ 3:03.
2. Revisions to the agenda- Collection Development Policy
3. Minutes of 5/31/22 were accepted as distributed.
4. Librarian's Report: Circulated via e-mail. Highlights include the following:
 - July programming at the library. Trustees were asked to spread the word.
 - Five new volunteers to be trained...Saturday morning coverage is still a need
 - Ramp railing repair was discussed
 - Donations have begun to come in. Becky Arnold will be doing the thank you notes. An updated donor address list is needed.
 - A private meeting room request was addressed
 - With summer residents arriving, the library is going through the masks at top speed.
 - Rosann's request for an artist reception was discussed. Beth suggests that we offer it as a program/artist talk for the community.
 - Summer hours begin on Friday, July 1.
 - Tim asked about specific programming directed to the male population- perhaps with a focus on history and political science.
 - Book groups led by volunteers was discussed.
5. Treasurer's Report: Documents provided to the trustees were reviewed. Jennifer was thanked for her reports containing clear and detailed notes. She reports that the library at this time is within the budget. Many book purchases were completed using grant funds. There are funds available for landscaping, the prep room and maintenance needs.
6. Strategic Planning Report: The next meeting will be held on July 13. Trustees were asked to review the document Beth sent in preparation for the upcoming meeting. She'll be sending out potential questions to be reviewed for a community questionnaire. Tim urged us to avoid leading questions. Trustees were asked to be thinking about possible focus groups and best ways to distribute a survey.
7. Facilities Report: Beth reported that the priority at this time is the bathroom needs, followed by a roof over the back steps and the porch railing issue. ARPA funds could possibly be used for handicapped access to the backyard along with backyard enhancements. Humidifiers may help with the basement dampness. Mike Metcalf is working on window boxes. Discussed possible playground construction. Tony will look into the library's insurance specific to liability.
8. Covid Procedure Update: Discussion focused on masking optional and masking required. Tony moved to have the library's covid procedure read as follows: The library will no longer formally require mask wearing but will have visual signage stating that mask wearing is strongly recommended. Staff and volunteers are asked to set a good

example by wearing masks. Beth seconded the motion. 4 votes were in favor, 1 vote opposed. Paula will order more masks to keep up with possible demand. Testing procedures were also discussed. The state will be providing 400 kits to be distributed- 3 boxes per household. If new or different symptoms are observed, testing must occur.

9. Funky Fourth Celebration: This town event will occur on Saturday, July 2. The book sale will participate with all proceeds on that day going to Save the Children Relief Fund in support of Ukraine.
10. Volunteer Training: This will occur this week. Also discussed was the upcoming Volunteer Recognition event.
11. Collection Development Policy: Trustees are asked to review the proposed policy and be ready to vote next meeting.
12. Other topics discussed: The development of a new patron packet, signage within the library, creating a folding brochure and website updates. Also discussed were the Art Gallery and artist release forms. The smoking concern will be brought up with Ellen, our Selectpeople representative- should it be prohibited completely or designate a specific area. The meeting day change will be further discussed at the next meeting.

Adjourned at 4:38.