

GREENSBORO FREE LIBRARY TRUSTEE MEETING

Minutes- 2/28/23

Present: Virginia Lapierre, Anthony Acheson, Carol Reynolds, Beth Meachem, Jennifer Lucas, Krissie Ohlogge, John Miller, Shelly Jungwirth, Fan Watkinson, Paula Davidson

1. Meeting called to order at 12:05
2. Revisions to the agenda- none
3. Minutes of 1/31/23 were accepted as distributed
4. **Treasurer's Report:** Review of financial reports as distributed.
5. **Librarian's Report:** Shelly and Fan offered to write donor thank-you notes in the absence of Debbie Kasper and Becky Arnold. Paula will have a table set up at Town Meeting. A pamphlet will be updated to distribute. There are two 3-year term Trustee openings to be filled at Town Meeting. Jennifer will be there should finance questions be asked. February's book club discussion was rescheduled due to an area-wide power outage. Consolidated offered us a new internet contract at half the price of our current one.
6. **Strategic Planning Reports:**
 - Friends of the Library with Anthony- a draft description of this committee will be ready for next month's meeting
 - Audit Committee with Jennifer- a draft description of the role of this group was presented. An inspection of the books is required within 4 months of the closing of the fiscal year. John Miller and Carol Reynolds serve on this committee along with Jennifer.
 - Finance Committee with Jennifer- a draft description of the responsibilities of this committee was shared. They are seen as an advisory board. Currently serving are Eric Hanson, Rick Ely, Peter Hunt and Jennifer.
 - Building Committee with Beth- an updated facilities binder is located in Paula's office with needed information
 - Human Resources Committee with Beth- viewed as a group to oversee the volunteers. Duties and expectations to be developed
 - Programming Committee with Virginia- a draft was circulated to the trustees to include a unified annual calendar of events
 - Further discussion will occur at the March meeting so that By Law changes can be warned for the April meeting.
7. **Chili Dinner discussion:** Donations from Jasper Hill and Willey's Store have been secured by Beth. Hoping for a successful event.
8. **Facilities Report:** Beth reported on a facilities grant she's working on from the Preservation Trust which would be used for an architect assessment- infrastructure needs/ accessibility to backyard/ black mold issues/ drainage/ maker space area/ parking. The grant is \$250- to be matched by the library. She's pursuing several grants and will be sharing her efforts on behalf of the library with the selectpeople.

9. **Locksmith Update:** Our current contact is most likely not available until early April. It was decided to reach out to a locksmith in Lydonville. Virginia will follow through with this.
10. **Fundraising:** Shaun Hill is willing to help with an event to benefit the library. Beth will seek out available authors through Galaxy Bookstore. If other fundraising ideas emerge, please share them.
11. **Librarian Evaluation:** Paula, Carol, Beth and Jennifer met to go over the review and discuss goals for the upcoming year.
12. **Bylaws Review:** John will be ready at the next meeting to present a proposed language change allowing for more meeting time flexibility.
13. **Other Business:** E-bay selling of our old books is a complicated process. Krissie thought she'd take it on, but has decided she's unable to. Baker and Taylor funds through sales are limited.
14. Gratitude expressed to Virginia, Krissie and Tim for their service to the library and the community.

Adjourned at 1:59

Next meeting is scheduled for March 28 at noon.