

GFL Trustees Meeting Minutes - April 21, 2023

Attendees: Tony Acheson (remote), Paula Davidson, Shelly Jungwirth, Jennifer Lucas (remote), Beth Meachem, John Miller, Rose Modry, Sharon Putney, Carol Reynolds, Fan Watkinson

1. **Call to Order and Welcome** - 3:35 pm
2. **Revisions to Agenda** - none
3. **March Meeting Minutes** - Approved unanimously
4. **Librarian's Report**
 - End of April is a busy week with three programs on Tues., Thurs. and Fri. (including lunch potluck between sessions)
 - Emily: provides storyhour in the Bend before coming here; working on a little free library in the Bend; also pursuing grant money for Storywalk at Lakeview
5. **Treasurer's Report**-review of financial reports as distributed through email
 - Audit (Inspection of the books) by Carol and John; compared Q1 & Q4 payroll , expenses, revenues and bank statements with library's ledger; all in order!
 - Contacted new firm about preparing tax returns as replacement for our currently retiring firm; will be an extension as May 15th deadline difficult to meet
6. **Fundraising discussion**
 - Correction: Our Other Fundraising \$3600 Budget will be met by the Chili Dinner (\$1200) and book/copies sales. We had reduced this budget from \$7k in 2021, to \$5k in 2022, to \$3.6k in 2023 since no fundraising events were happening.
 - Fundraising will be needed to cover the many deferred maintenance projects on Beth's list.
 - Several ideas were discussed: Barr Hill bee hives decorated/ auctioned;; draft horse rides "Write a draft, ride a draft!"; kayak race to tie into boat building program in August
 - Trustees agreed on plan to send out a fundraising letter that includes calendar of events this spring instead of the traditional newsletter. Letter to focus on deferred maintenance needs. Beth approximated that we need to raise \$175,000 to cover all the needs. Beth to get grand list from town to merge with our existing list. Paula to update our list with new patrons from past two years. Beth to draft letter and share with board for further input.
7. **Facilities Report**
 - Yellow room, now cleaned out, will be used to stage used books and for maker projects. Thank you, Beth.
 - Architect came for initial site visit as part of preservation trust grant; he will follow up with next steps and contacts
 - Locksmith provided updated quotes; will probably install touchpad locks on front door and Paula's office; Waiting for quote from Mike Lapierre in hopes of staying within budget
8. **By-Laws Revisions** - bylaw revisions unanimously accepted. Thank you, John.
9. **Other business**
 - Trustees to submit which committees they want to be on:
Building Maintenance/Finance/Audit/Programs/Human Resources/Friends of Library
 - Friends of the Library - needs Trustee committee leader and up to 7 committee members; seeking names for committee members for next board meeting.
10. **Adjourned** - 4:50 pm

Next meeting: Friday, May 19th at 3:30 pm at the GFL

Submitted by Fan Watkinson, Secretary