

## Greensboro Free Library Trustees Minutes

June 16, 2023, 3:30 pm

**Present:** Paula Davidson, Shelly Jungwirth, Jennifer Lucas, Beth Meacham, John Miller, Rose Modry, Sharon Putney, Carol Reynolds, Fan Watkinson **Unavailable:** Tony Acheson

Pre-meeting ideas for GFL consideration: Totes, note cards; Craftsbury memoir writing

1. **Call to Order-** 3:38
2. **Revisions to Agenda**
  - Add discussion about the logo and Funky Fourth
3. **Approved 5/19 Minutes**
  - Motion made and seconded to approve May minutes
4. **Librarian's Report**
  - Report and summer calendar sent to Trustees
  - Need more volunteers to fill in summer hours; Group training Thurs. June 29/Fri. June 30
  - Summer Schedule: starts last Sunday in June (6/25) for staff, who use extra days before July to prep; summer schedule posted to public as simply July and August
  - Closed Fourth of July
  - Groundskeeping-bill higher than expected; Beth to contact about pricing and contract
  - See Paula for code to door with new locks
  - Emily leading program June 27 with Bikes in the Bend
  - Need hosts for Wed 5 pm programs-introduce speaker as GFL representative; Paula would train.
5. **Treasurer's Report**
  - Financials are in good shape
  - Balance sheet shows sufficient liquidity and improved investment value; P&L is currently better than budget due to some deferred maintenance payments and reduced expenses, but groundskeeping and other payments will be forthcoming.
6. **Facilities Report**
  - Fundraising letter with calendar and programs to be sent first class to 1200+ names late June once available from printer; Beth will coordinate board help when needed to compile.
  - Driveway paving plan/quote was presented to Selectboard who are seeking a lower bid before the work is scheduled for September; neighbor plans to cover the cost of certain requested features of the project.
  - Waiting for a second mold assessment/remediation written bid with expectation that remediation work needed and the cost to do so will be roughly 20-30% of the initial \$40k estimate; front basement and back office require the most work followed by ozone treatment and dehumidifying.
  - Architect is also assessing project costs for perimeter drain and path, gutters, window and library reception upgrades, ramp, makerspace expansion
  - Several grants through state or MERP are applicable, but certainly not guaranteed; several community members may support our efforts to apply

- New keypads installed with more deadbolt locks to be completed

#### 7. **Individual Trustee Areas of Responsibility**

- **BUILDING-FACILITIES** - Beth will continue as Point-Person.
- **HUMAN RESOURCES** - Beth will continue as Point-Person, Shelly will provide support.
- **FINANCE** - Jennifer will continue as Point-Person.
- **AUDIT** - John and Carol are the Point People.
- **PROGRAMS** - Sharon will be the Point-Person
- **FRIENDS OF THE LIBRARY** - Tony will continue as Point-Person. Rose and Fan are active. Shelly will participate as needed. Initial start-up meeting occurred in early June with follow up meeting scheduled for late June with Becky Arnold, who is interested in participating.

#### 8. **Other business**

- Schedule a social, community building gathering when Tony is available
- Funky Fourth - open 9-2 for books sold as donation. Staffing: Rose 9-10, Beth 10 - 12, Fan 12 - 2.
- Logo -look at [other library logos](#) for discussion next meeting

#### 9. **Adjournment: 5:10 pm**

**Next Monthly Meeting** - July 31, 3:30 pm - (if Tony is available)

*Submitted by Fan Watkinson, Secretary*