

GREENSBORO FREE LIBRARY

April Trustee Meeting Minutes

4/19/24

Attending: Shelly Jungswirth, Jennifer Lucas, Beth Meachem, Carol Reynolds, Sharon Putney, Brenden Beer, John Miller, Fan Watkinson, Paula Davidson, Becky Arnold

1. Meeting called to order @ 3:30.
2. Sharon moved to approve the March minutes as distributed. Jennifer seconded. Motion carried.
3. The 2023-2027 Strategic Plan was reviewed with an emphasis on what has been accomplished with the stated goals. There is much to celebrate as we continue to move forward. Beth, Brenden, Mike Lapierre, Liz Steele and Bill Chidsey make up the Physical Space Committee. The backyard access remains a challenge to be addressed. Jennifer leads the Finance Committee with John and Carol serving as the internal audit review. Under staffing, Adam Whitney will be responsible for lawn care and winter maintenance. Programming reports regular groups meeting at the library with attendance growing. Sharon and Mimi lead this committee. Sharon spoke of the excitement displayed by kids coming into the library for programs. Much appreciation goes to Emily as she continues to create a welcoming and inviting environment for children. Carol agreed to lead the Human Resources group consisting of Beth, Shelly and Jennifer. The Friends of the Library group include Fan, Becky, Shelly and Brenden. They plan to reach out to the community to seek more active members.
4. Trustee Training was attended by Sharon and Fan. They report that Trustees serving as volunteers could be a conflict of interest. Also encouraged was the need for 2 people staffing the library at all times.
5. Trustee Gathering- Jennifer has offered her home in mid to the end of May. Paula will confirm a date with Mckenna and Emily.
6. Update on logo work with Fan- she continues to work with Jackson. The goal is to have the logo complete for the spring newsletter.
7. Applications: Three applications so far have been submitted for the Assistant Librarian position. Four UVM interns will be interviewed next week for the summer program. A decision needs to be made for the UVM program by the end of the month.
8. Programming Report: Phil Smith, a local poet, will be offering a poetry reading on May 14. Paula shared information about the GMLC Kit Keeper service that provides multiple copies of selected books to be borrowed to use in book clubs. A suggestion was made

to develop a log to help determine how often the maker space is used followed by discussion about what might encourage patrons to use it more often.

9. Maintenance/Building Facilities Report: A date for community input on the architects plans needs to be chosen- potentially in July. The creation of a focus group consisting of volunteers and regular patrons was discussed. Paula, Mckenna and Emily will meet to discuss the architect plans as presented and their needs. Window box planting was discussed- Beth will reach out to Liza Keesler. The gutter work will begin on May 8. The carpet cleaners will be here on May 15. The driveway/ black top concerns will be discussed with the Selectpeople in the fall. The energy audit is complete- to be reviewed next week. Needs at this time- ventilation and foam insulation. Thanks to Beth for driving much of this.
10. Friends of the Library Report: Becky attended a selectboard meeting to present ideas for the future use of the Town Hall building. Selectboard members gave their support to complete a pre-application for the Village Trust Initiative- \$500,000 grant monies possible to support historical municipal buildings to benefit the community. The Friends of the Library will facilitate the beginning of this process. Friends of the Library and fundraising needs to be revisited.
11. Treasurer's Report: An overview of the finances was given and discussed. Jennifer will get clarification on independent insurance coverage and be ready with a recommendation for the next meeting.
12. Sharon moved to adjourn at 5:50. Jennifer seconded. The motion carried.

NEXT MEETING: May 17th @ 3:30